



Plan Review Procedures for Body Art Establishments

Operating a business that offers Tattooing or Body Piercing services without the prior approval of the Defiance County General Health District is prohibited under Section 3730.02 of the Ohio Revised Code (ORC).

A person seeking approval to operate a business that offers tattooing or body piercing services within Defiance County shall apply to the Board of Health and provide the following information required under Chapter 3701-9-02 of the Ohio Administrative Code (OAC).

A. Completed Form A, Application to Operate a Tattoo and/or Body Piercing Establishment, including signed statement that the operator intends to comply with all requirements of established under ORC Section 3730.01 to 3730.11.

B. Plans that show how the rules of Chapter 3701-9 will be met. Plans shall include:

1. Total Area to be used for business;
2. Entrances and exits;
3. Number, location and types of plumbing fixtures, including water supply facilities;
4. Lighting plan;
5. Floor plan showing general layout of fixtures and equipment;
6. A list of all equipment to be used.

C. Completed Form B or other documentation acceptable to the Board of Health which will attest that each individual performing tattooing or body piercing services has been trained in first aid, bloodborne pathogens, aftercare and sanitation and safety. Training must be provided by authorities recognized by the Board of Health as being qualified.

D. Operator must demonstrate ability to perform the following functions:

1. The operator shall maintain procedures ensuring that all employees have received appropriate training in tattooing or body piercing as evidenced by :
 - a. records of completion of courses or seminars;
 - b. statements of attestation regarding apprenticeships;
 - c. other documentation acceptable to the board of health;
2. The operator shall maintain procedures ensuring that all employees have received training by organizations or individuals acceptable to the Board of Health in the following areas:
 - a. first aid;
 - b. safety and sanitation requirements for preventing transmission of infectious diseases;
 - c. universal precautions against bloodborne pathogens;
 - d. appropriate tattoo and piercing aftercare.

3. The operator shall maintain written records of equipment used by the business.
 4. The operator shall maintain procedures ensuring that all employees disinfect and sterilize all equipment in accordance with OAC 3701-9-08.
 5. The operator shall maintain procedures ensuring the performance of weekly biological monitoring tests of heat sterilization devices in accordance with ORC 3730.09(A)(5) including:
 - a. maintenance log of all tests performed including date and name of tester. These records must be maintained for at least two years;
 - b. procedures for remedial action specified under OAC 3701-9-08.
 6. The operator shall maintain procedures ensuring the general health and safety of all employees.
 7. For each tattoo performed by the business, the operator shall maintain a written record of dye colors, manufacturer, and any lot numbers or identifiers.
- E. The operator shall make payment as set by the Defiance County Board of Health to the Defiance County General Health District. After the applicant has received approval to operate the yearly license fee as set by the Defiance County Board of Health and must be renewed annually on or before December 31st.
- F. OAC Rule 3701-9-02(F) - Approval is not transferable. Any permanent change in address or ownership shall require the operator to apply to the Board of Health for approval.
- G. Approval for Operating at Limited-Time Events
1. Businesses having current approval to operate from the Board of Health or from other jurisdictions within Ohio may apply to operate at limited time events.
 2. Businesses which do not have current operating approval in Ohio must submit all plans, documentation and fees listed above to the Board of Health prior to approval.