



Environmental Service Request Form

REQUESTOR INFORMATION		
Reason for Request		
Person requesting Inspection	Name of Firm (If Applicable)	
Mailing Address		
Phone	Fax	email
Send Results to: (if different from above) results are sent to the email address provided unless a preferred method is listed below.		
PROPERTY INFORMATION		
Address of Property		Owner(s) of Property
FOR ASSISTANCE GAINING ENTRY		
Name	Phone	The residence is currently: <input type="checkbox"/> OCCUPIED <input type="checkbox"/> UNOCCUPIED
Office Use – Agreed Upon time for service (If applicable)		

- All fees must be paid in advance by cash, check, money order or credit card. Credit card payments may be made over the phone.
- Personal checks drawn on out of state banks are not accepted.
- Include driver’s license number on personal checks.
- Money cannot be accepted in the field. Credit card payments may be made over the phone.
- Electrical power must be turned on to collect water samples.
- There should be no bleach in water unless it is added as part of a water treatment system.
- The department uses third party labs for sample analysis. **The time needed to receive results from the lab varies depending on the test usually from 2 to 7 business days.**
- Follow-up visits for water tests must include the lab fee and processing fee paid in advance.

Signatory agrees to provide access and information necessary for the completion of services requested

Name	Signature	Date
(OVER)		



Inspection Reports		Fee for service requested
Water System Report - Includes bacteria test (Total Coliform). Includes site drawing measurement of isolation distances for water source, and any other applicable information on the private water system.		<input type="checkbox"/> \$120.00
*Sewage System Report – This includes an inspection of the septic system. The report will contain any Applicable information on the septic system. Required if a parcel is being created that is less than 5 acres and has a structure connected to a septic system. Includes aeration tanks, holding tanks, leach fields, mounds, etc.		<input type="checkbox"/> \$120.00
Combined Sewage and Water Report – Includes full Water System Report (including water sample) and full Sewage System Report.		<input type="checkbox"/> \$200.00
The following can be ordered in addition to the reports above		
Nitrate – Usually needed for VA or FHA financing in addition to a bacteria sample.	Results for Nitrate, Nitrite, Lead, and other samples take up to 7 business days to process	<input type="checkbox"/> \$25.00
Nitrite – Usually needed for VA or FHA financing in addition to a bacteria sample.		<input type="checkbox"/> \$25.00
Lead – Usually needed for VA financing in addition to a bacteria sample. Sample must be drawn from a sink that has not been used for 6 hours.		<input type="checkbox"/> \$25.00
Minor Subdivision Review - \$50.00 per lot for each lot being created that is less than 5 acres and that does not have access to central sewer. Lot splits may include Sewage System Report and Minor Subdivision Review depending on proposed split.	_____ of lot x \$50.00 =	
Total – add each service requested to determine fee total		\$ _____ .00

***Pumping and Cleaning the Septic Tank** The sewage realty report requires that the home is current with the Defiance County O&M regulations. If the property is not in compliance with the regulation, the owner must arrange for the tank to be pumped out and inspected. Registered Septic Haulers are listed on the district website <https://defiancecohealth.org/septicystems/> click the Contractor link at the bottom of the page.

Date the tank was pumped or will be pumped:	Contractor:
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Water tests only - does not include report or site drawing		Fee for service requested
Total Coliform - Quanti-tray count – Measures bacteria as “Most Probable Number” (MPN). A number of 4.2 MPN or less is acceptable for drinking water from a new well. Only collected on Wednesday afternoons	Choose one type of bacteria test.	<input type="checkbox"/> \$40.00
Total Coliform – MMO-MUG reported as positive/negative or presence/absence. Acceptable for daycare, bakeries, foster care and most realty requests.		<input type="checkbox"/> \$30.00
Nitrate – Usually needed for VA or FHA financing in addition to a bacteria sample.	Results for Nitrate, Nitrite, Lead, and other samples take up to 7 business days to process	<input type="checkbox"/> \$25.00
Nitrite – Usually needed for VA or FHA financing in addition to a bacteria sample.		<input type="checkbox"/> \$25.00
Lead – Usually needed for VA financing in addition to a bacteria sample. Sample must be drawn from a sink that has not been used for 6 hours.		<input type="checkbox"/> \$25.00
Other – Call For Price. This includes but is not limited to iron, phosphate, arsenic, etc.		<input type="checkbox"/> \$ _____ .00
*Processing fee can be waived for private water system retests under a valid permit.		\$40.00
Total (Minimum of \$70.00) – add each test requested to determine fee total		\$ _____ .00